



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
SPECIAL CALLED WORK SESSION  
FY2026 CAPITAL BUDGET AND FY 2026-2030 CAPITAL IMPROVEMENT PLAN  
THURSDAY, MARCH 25, 2025 – 8:17 AM**

**ELECTED OFFICIALS PRESENT:**

David Eady – Mayor  
George Holt – Councilmember  
Laura McCanless – Councilmember  
Jim Windham – Councilmember  
Erik Oliver – Councilmember (9:10 a.m.)  
Mike Ready – Councilmember  
Jeff Wearing – Councilmember

**APPOINTED/STAFF PRESENT:**

Marcia Brooks – City Clerk/Treasurer  
Bill Andrew – City Manager  
Mark Anglin – Police Chief  
Jody Reid – Utilities Supervisor

**OTHERS PRESENT:** None.

**Agenda (Attachment A)**

1. The meeting was called to order by the Honorable David S. Eady, Mayor at 8:17 a.m. following the Special Called Regular Session.
2. **Overview and Scope of Discussion**  
Mayor Eady provided the overview and scope of discussion.
3. **Review of FY 2025 Budget Status (Attachment B)**
  - Staff were instructed to have sand placed on the green at Asbury Street Park ASAP so that the grass has time to catch hold before the July 4<sup>th</sup> events.
  - Bill will research granite slabs for replacement of benches along the trails.
  - The consensus of those present was that sound buffering is not needed for the Asbury Street Park Pavilion. Also, it was expressed that it will diminish the feeling of being in nature if any part of the pavilion is blocked off.
  - Speed tables were rolled into the paving contract, therefore the \$40,000 allotted for speed tables will be combined with other funds paying for the paving.
  - Use the \$50,000 budgeted for E. Clark St. improvements toward the paving work being performed this year.
  - The threshold for capitalizing an expenditure is \$5,000. Marcia Brooks and Bill Andrew will evaluate whether the expenditures posted to Power System Upgrades can be included with Electric System Improvements. If the expenditures for the new position in the Police Department remain under \$5,000 at the end of the year, they will need to be reallocated to Operating in the Police Department.

- Will there be any additional expenditures under the Electric System Improvements line item in FY 2025?
- George Holt requested data on the trucks in the Public Works Department. He does not agree with spending \$55,000 on a truck to read meters with. Mayor Eady stated that the purpose of the truck to be purchased was discussed during last year's budget development sessions and it would be used for any needs in the Public Works department. He asked staff to bring quotes to the April work session along with information about where it can be serviced.

#### 4. **Water/Sewer Capital Projects Discussion**

Chad Peden and Isaac St. Clair from Carter & Sloope presented information about the condition of Oxford's water and sewer infrastructure and discussed the replacements the City should plan for in the near future.

#### 5. **FY 2026 Capital Budget and 5-Year Plan**

- Move \$400,000 for Coke Street Trail from FY 2026 to FY 2027.
- Marcia Brooks to verify 3 Trails project total for FY 2026.
- Jim Windham requested placing a gazebo in Asbury Street Park that can be rented out like the pavilion is in the northeast area of the green.
- Laura McCanless advised that ReForest ATL has stopped their invasive eradication work under the TAG Grant due to the uncertainty of funding availability. Mayor Eady advised Bill Andrew to let them know that the City will pay for the work if the grant money does not come through, and ask them to resume their work.
- Street Repairs annual schedule should have enough for one year in each fiscal year column. Work to be performed every two years (FY 2027 and FY 2029) to leverage economies of scale with the contract price.
- E. Clark Street improvements - \$100,000 in FY 2026 (engineering); \$700,000 in FY 2027 (construction).
- Eliminate line item for Emory Street/Highway 81 Complete Streets Plan and Dev.
- Emory Street/Highway 81 bridge – move out to FY 2030 and increase amount by \$500,000 to \$1,000,000.
- City-Wide Complete Streets Plan and Development – \$100,000 in FY 2026 for planning and assessment, \$400,000 in FY 2027.
- Extend sidewalk for P.O. to Soule Street into FY 2026 (amount needed). George Holt requested that the street crossings along this route be inlaid brick. Bill Andrew will contact Keck & Wood to add this to the design.
- City Council requested additional details regarding the request for a bushhog. Why doesn't the equipment purchased last year cover the need? What is wrong with the bushhog we already have?
- Add a line item for Water Line Replacement on Godfrey Street - \$100,000 for engineering in FY 2026 and \$300,000 for construction in FY 2027. This is a minority resident area that should qualify for another CDBG grant.
- Justification needed for large bucket truck. Delivery is one year or longer, so it will be paid from FY 2027 funds if purchased. Why the change from a small bucket truck in previous requests to a large bucket truck? City Council wants to see service records for the current truck. What is its age and how many hours does it have on it? Can hours for the bucket be measured separately?
- Active Threat/Shooter Equipment can be charged to SPLOST and can start purchasing the items in FY 2025 since training will start in April.

**6. Discussion Recap**

Marcia Brooks will send updated Capital schedules to Mayor Eady and Bill Andrew for review.

**7. Executive Session**

None.

**8. Adjourn**

Mayor Eady adjourned the meeting at 12:10 p.m.

Respectfully Submitted,



Marcia Brooks  
City Clerk/Treasurer